

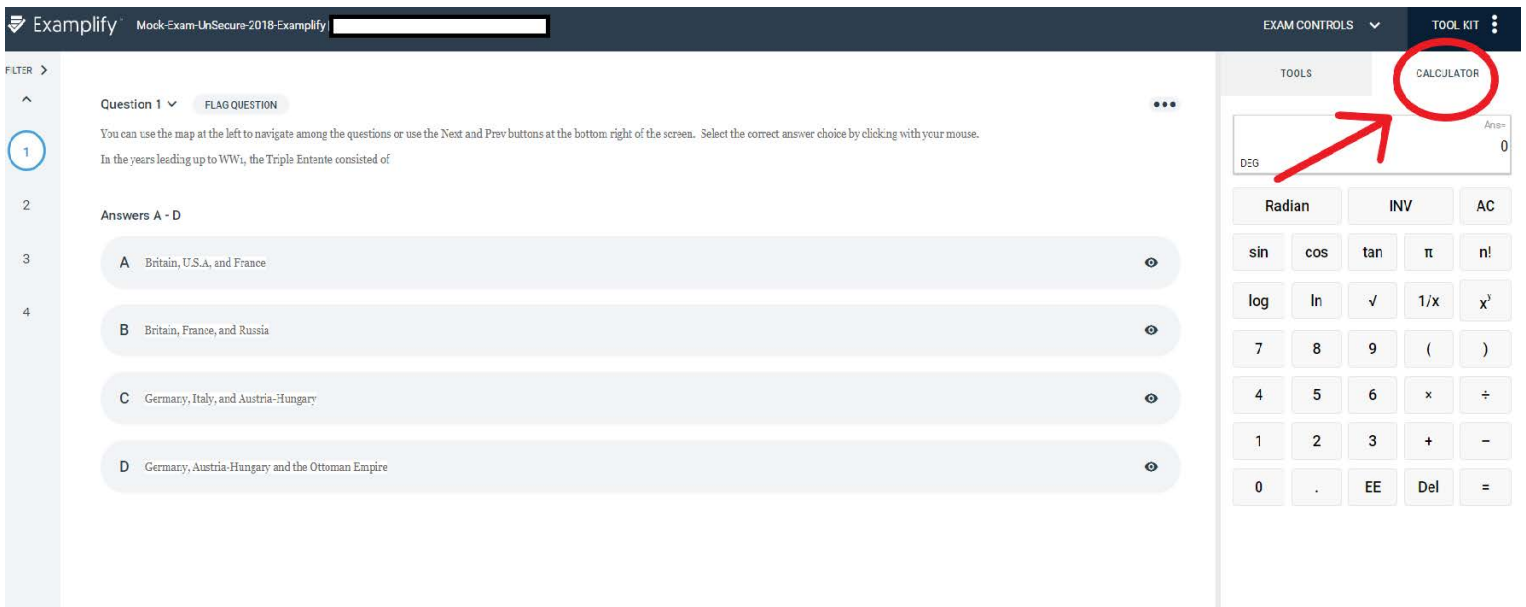
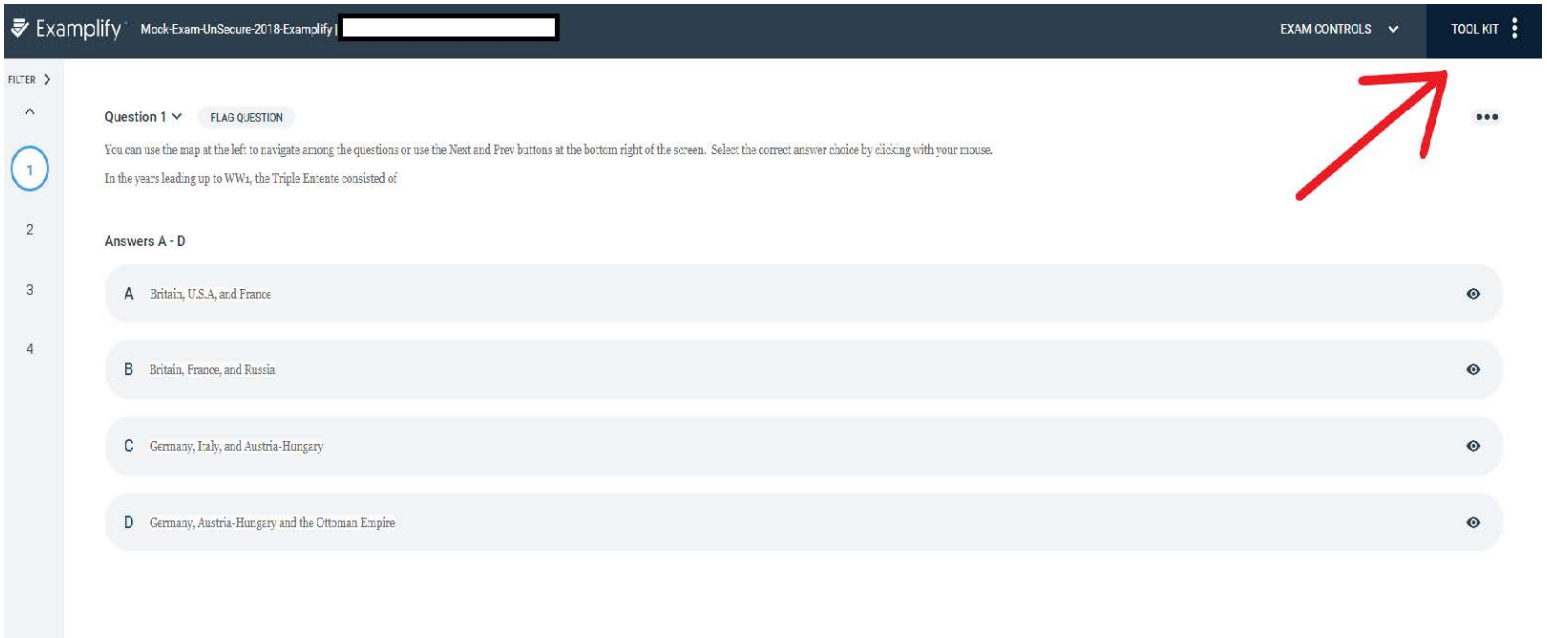
# Exemplify Tools: FAQ

Below are tutorials for the most frequently used Exemplify tools during your exams.

You should be taking the mock exam listed in your Exemplify profile prior to every exam period to verify your computer is in working order. **The password to the mock exam(s) is: bronco5**


## Calculator

The calculator tool can be found at the top right of the screen under “Tool Kit”



## Alarms

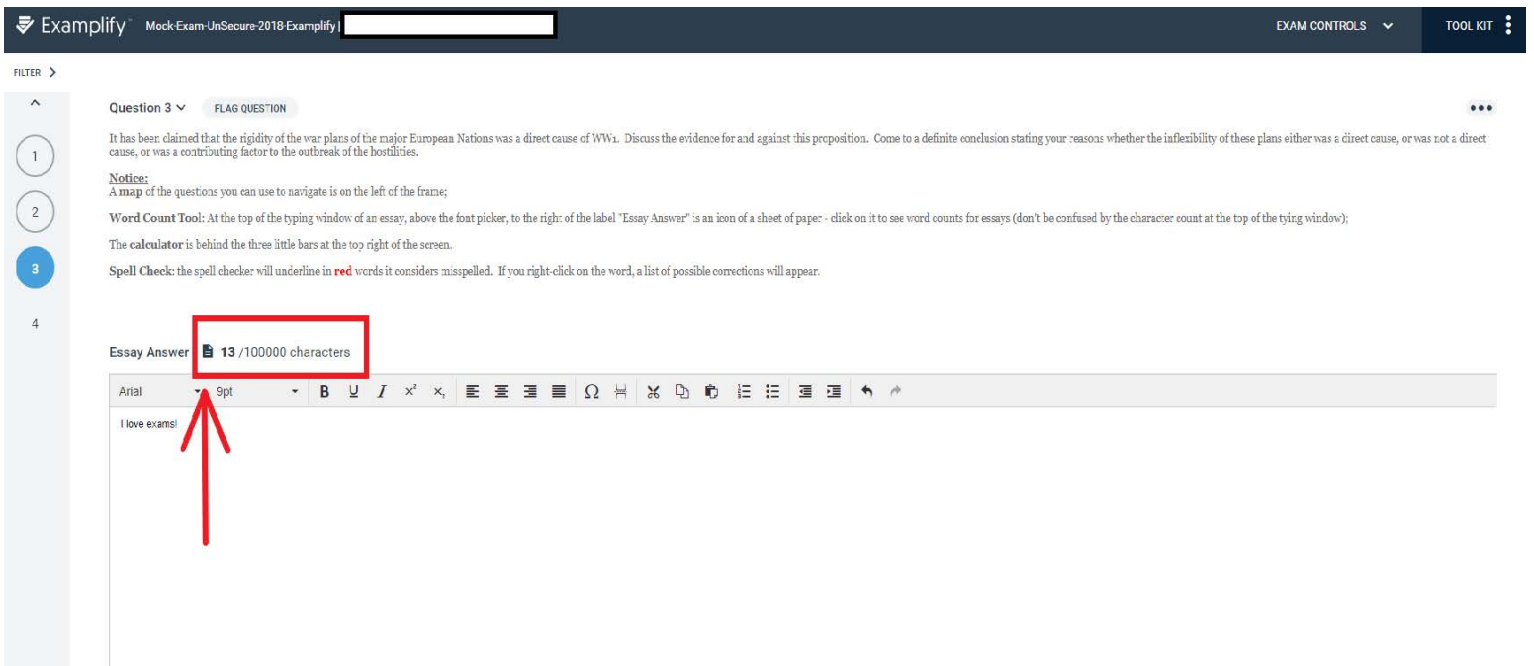
The alarm tool can be found at the top right of the screen under “tool kit” and the “tools” tab.



The screenshot shows the Examplify interface. At the top right, there is a 'TOOL KIT' button with a dropdown arrow. Below it, a 'TOOLS' tab is highlighted with a red circle. A red arrow points from the 'TOOLS' tab to a yellow box containing the 'Add Alarm' button. The main content area shows a question about WWI and four multiple-choice answers. On the right side, there are sections for 'TIMERS' and 'ADJUST TEXT SIZE'.

## Word Count

The word count feature is an icon of a sheet of paper, it can be found to the right of “Essay Answer”. **Be sure you differentiate between Word Count and Character Count.**



The screenshot shows the Examplify interface with an 'Essay Answer' question. At the top of the typing window, there is a 'Word Count' icon (a sheet of paper) and the text '13 / 100000 characters'. A red box highlights this area, and a red arrow points to it. Below the text area is a rich text editor toolbar with various formatting options. The text 'I love exams!' is visible in the typing area.

Exemplify Mock-Exam-UnSecure-2018-Exemplify

EXAM CONTROLS TOOL KIT

Question 3 FLAG QUESTION

It has been claimed that the rigidity of the war plans of the major European Nations was a direct cause of WW1. Discuss the evidence for and against this proposition. Come to a definite conclusion stating your reasons whether the inflexibility of these plans either was a direct cause, or was not a direct cause, or was a contributing factor to the outbreak of the hostilities.

**Notice:**  
A map of the questions you can use to navigate is on the left of the frame;

**Word Count Tool:** At the top of the typing window of an essay, above the font picker, to the right of the label "Essay Answer" is an icon of a sheet of paper - click on it to see word counts for essays (don't be confused by the character count at the top of the typing window); The calculator is behind the three little bars at the top right of the screen.

**Spell Check:** the spell checker will underline in red words it considers misspelled. If you right-click on the word, a list of possible corrections will appear.

Essay Answer 13 / 100000 characters

	words	chars	w/o spaces
This Essay	3	13	11
Selection	0	0	0

## Spell Check

Spell Check is instant. Like Word, red lines will appear whenever students misspell a word, they can right click on the word for suggestions on correcting it.

Exemplify Mock-Exam-UnSecure-2018-Exemplify

EXAM CONTROLS TOOL KIT

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It has been claimed that the rigidity of the war plans of the major European Nations was a direct cause of WW1. Discuss the evidence for and against this proposition. Come to a definite conclusion stating your reasons whether the inflexibility of these plans either was a direct cause, or was not a direct cause, or was a contributing factor to the outbreak of the hostilities.

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Essay Answer 13 / 100000 characters

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